

Reece Community Living Endeavor

MONTH: _____ TENANT HOUSEHOLD TASKS	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
The tenant must keep the interior of the house in neat condition.					
Carpets must be vacuumed weekly					
Vinyl flooring must be washed weekly					
Ashtrays must be emptied regularly					
Trash must be removed from the house weekly					
Floors must be kept generally free of debris, i.e., newspapers, magazines, books, food containers, clothing must be picked up off the floor, etc.					
Walls must be checked weekly by tenant and wiped clean of any fingerprints, marks, spills, etc.					
The stovetop must be kept clean at all times.					
The stovetop reflector pans must be kept clean. If a spill occurs and the tenant is unable to remove the mess, the tenant will need to replace the reflector pans.					
The oven must be kept clean.					
Beverages or food spilled on the carpeting must be cleaned up immediately.					
The tenant needs to keep the toilet, tub and sink drains clear of debris (hair, paper towels, sanitary products, brillo pads, garbage, etc.).					
All light fixtures must have working light bulbs and light covers.					
Burned out light bulbs must be replaced promptly by the tenant.					
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Light switch plates and outlet covers must be replaced by the tenant if they are damaged or missing.					
The grass must be cut once a week during the growing season.					
Weeds must be removed from the flowerbeds before they are 10 inches tall.					
Trash and debris must be removed from the yard.					
Down spouts (if present) must remain connected to the gutters. Down spouts can be moved to mow the grass but must be replaced immediately.					
Shrubs must be kept trimmed.					
The tenant is responsible for snow and ice removal from the driveway and walkways during the winter.					
Countertops need to be kept free of food.					
All dripping faucets or running toilets need to be reported to the Reece Endeavor immediately.					
The tenant needs to report to the Reece Endeavor any maintenance problems immediately.					